



SASKATCHEWAN TARGET SHOOTING ASSOCIATION

STSA-6

Updated Dec/16

Expense Claim Form (Submit within 15 days of event)

Name		STSA Member #	
Address		City/Town	
Postal Code		Phone Number	
Event & Location			Date

Board Member/Officials/Sask Coach				
<p>Board Members/Officials/Sask Coach who attend meetings in conjunction with participating in a match may only claim \$0.20/km travel expense plus the meal closest to the time of day of the Board meeting.</p>				STSA Category
			AMOUNT	
Travel		@ 0.35 (or 0.20)		
Air Fare (receipt required)				
Meals	<input type="checkbox"/> Breakfast	@ \$	8.00	
	<input type="checkbox"/> Lunch	@ \$	12.00	
	<input type="checkbox"/> Supper	@ \$	15.00	
	<input type="checkbox"/> All Day	@ \$	35.00	
Accommodation		number of days	@ \$ 35.00	
		number of nights	@ Cap \$135/night	
SUBTOTAL			\$ -	

High Performance Athlete (Sask Team Members)				
<p>Claim for required attendance at out of province events or required clinics:</p>				STSA Category
			AMOUNT	
Meals	<input type="checkbox"/> Breakfast	@ \$	8.00	
	<input type="checkbox"/> Lunch	@ \$	12.00	
	<input type="checkbox"/> Supper	@ \$	15.00	
	<input type="checkbox"/> All Day	@ \$	35.00	
Travel		kilometers	@ 0.20	
Air Fare (receipt required)				
Accommodation (receipt required)		number of nights	@ Cap \$135/night	
		Indicate number in shared accommodation <input style="width: 50px; height: 20px;" type="text"/>		
SUBTOTAL				

Junior Development Club Expenses (claimed by local club if attending STSA event)				
			AMOUNT	
Coach (if attending)			\$ 25.00	
Junior Athletes (max 3)		number of athletes	@ \$ 25.00	
Travel (under 150 km, no claim) Over 150 km		kilometers	@ 0.20	
Accommodation (receipt required)		Number of nights	@ Cap \$100/night	
SUBTOTAL				

Other Expenses (receipts required)			
			STSA Category
SUBTOTAL			
TOTAL CLAIM			\$ -

CLAIMANT SIGNATURE	DATE
---------------------------	-------------

SASKATCHEWAN TARGET SHOOTING ASSOCIATION USE ONLY		
PREPARED BY	AUTHORIZED BY	
CHEQUE #	AMOUNT PAID	DATE